



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
November 18, 2013
7:00 p.m.

Approved

Attending:

Board of Supervisors

Guy A. Donatelli, Chair
Catherine A. Tomlinson, Vice-Chair
Kevin Kerr, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Director of Public Works
Dave Leh, P.E., Township Engineer

Mr. Donatelli called the meeting to order at 7:00 p.m., led the salute to the flag, and offered a moment of silence.

Approval of Minutes

Mrs. Tomlinson moved, seconded by Mr. Kerr, to approve as presented the minutes of the October 8, 2013 Joint Boards and Commissions Workshop and the October 21, 2013 Board of Supervisors Meeting and Conditional Use Hearing. Mrs. Tomlinson asked of the Waynebrook Performance Bond status. Mr. Vargo advised one of the storm water basins is being converted and we're analyzing other items that may be completed given the weather conditions. The Motion carried unanimously.

Approval of Payments

Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve the payments to all vendors. Mr. Donatelli abstained from the payment to the County Solid Waste Authority as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's financial position remains strong, earned income tax revenue is higher than budgeted, and we've received two recycling performance grants during the year (for previous years' recycling activity). Mrs. Bukata requested the Board of Supervisors authorize her to transfer funds from the General Fund and Solid Waste Fund to the Capital Fund to reduce the Township's outstanding debt. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to authorize that transfer of funds. The Motion carried unanimously.

Supervisors' Report

Mr. Donatelli announced an Executive Session was held earlier this evening regarding personnel. The date is incorrect on the agenda. Mr. Donatelli read the following calendar: November 28-29, 2013 Township Office closed – Thanksgiving; December 4, 2013 Yard Waste Collection; December 10, 2013 4:00 p.m. Board of Supervisors' Workshop; December 16, 2013 7:00 p.m. Board of Supervisors Meeting; December 25, 2013 Office Closed – Christmas Day; January 1, 2014 Office Closed – New Year's Day; January 6, 2014 7:00 p.m. Board of Supervisors' Organizational Meeting.

Administration Reports

Township Engineer's Report

Dave Leh reported his Firm has been surveying and designing 4 trail segments: 1 along the Funderwhite property on Pottstown Pike, 1 along the Funderwhite property on Little Conestoga, 1 along Little Conestoga between Park Road and Seaboldt, and 1 along Texas Eastern's Route 100 frontage. The preliminary land development plans for the Frame Property have been submitted by Toll Brothers and are being reviewed by Township Consultants.

Building and Codes Department Report

Al Gaspari reported 50 building permits were issued in October, totaling \$11,450 in fees. The Zoning Hearing Board has an Application to review December 4, the schoolhouse floor will be replaced during the month of December, the buildings on the Shea property will be demolished later this month, the grass athletic fields will be closed for the winter beginning the week, the Limerick Generating Station emergency drill is tomorrow, and Sunoco has submitted permit application to repair pipelines.

Police Chief's Report

Chief DeMarco reported 1,136 calls were logged in October, including 15 crimes and 13 arrests. The Chief reminded everyone to be careful of what you put out in your trash over the holidays as thieves take note of what you've received. Mr. Kerr asked if there have been any traffic incidents on Moore Road since the microsurfacing has been applied. The Chief did not believe so.

Public Works Department Report

Mike Heckman reported the striping contractor is completing work this week, storm basins in Heather Hill have been restored, the recently recorded Windsor Ridge roadway dedication adds 4+ miles of roadway.

Administration

Firefighters Relief Funds Annual Distribution. Firefighters relief funds in the amount of \$112,608.12 have been received from the State and will be distributed to the four Firefighters' Relief Funds. This funding comes from a tax on premiums for casualty and fire insurances sold in Pennsylvania by out of state insurance companies. Mr. Donatelli moved, seconded by Mr. Kerr, to distribute the funds as follows based on the response rate, population, and assessed values of property within each fire company's territory: Ludwigs Corner 47.4%, Lionville 45.4%, East Brandywine 4.7% and Glenmoore 2.5%. The Motion carried unanimously.

Radiological Emergency Response Plan. The Board was requested to adopt the Radiological Emergency Response Plan as updated by the Chester County Department of Emergency Services and the Township's Emergency Management Planning Commission. The plan addresses responsibilities, communications, sheltering, evacuation, etc. in the event of an emergency at the Limerick Generating Plant. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt the updated Radiological Emergency Response Plan, dated November 2013. The Motion carried unanimously.

West Vincent Township Zoning Exemption Ordinance. Mr. Donatelli summarized previous discussions regarding a parcel owned by West Vincent Township in Upper Uwchlan Township, adjacent to the West Vincent Township Park. This Ordinance will provide West Vincent Township relief from zoning for municipal use for just this parcel. Mrs. Tomlinson moved, seconded by Mr. Kerr, to adopt Ordinance #2013-03, providing West Vincent Township municipal use zoning exemption. The Motion carried unanimously.

International Property Maintenance Code (IPMC) Ordinance. Mr. Donatelli explained the IPMC will assist the Codes Department with addressing property use and maintenance issues, which will enhance the quality of life in the Township. Mr. Kerr moved, seconded by Mrs. Tomlinson, to adopt Ordinance #2013-04, adopting the 2009 International Property Maintenance Code. The Motion carried unanimously.

Proposed 2014 Budget. Mr. Donatelli advised the proposed 2014 budget totals 6,684,891.00. We're within budget for 2013, during the Supervisors' workshop earlier this month the proposed budget was reviewed basically line-by-line, no tax increase is proposed, all departments were fully involved in developing the budget, a 3% employee raise is included, an increase in the employee's contribution rate to the pension plan is included, the budget continues to be conservative, and the Township Supervisors are declining their stipends for 2014. Mr. Donatelli moved, seconded by Mr. Kerr, to authorize the advertisement of the proposed 2014 Budget. The Motion carried unanimously.

Act 167 Storm Water Management Ordinance. The proposed Ordinance will adopt the County-Wide Act 167 Storm Water Management Ordinance, required by PaDEP, in compliance with "MS4" and NPDES regulations. The proposed Ordinance is comparable to our existing Storm Water Management Ordinance but the requirement for storm water management measures will be triggered when impervious coverage reaches 1,000 SF, reduced from the current 1,500 SF, and impervious coverage will accumulate going forward. The Board authorized the advertisement of their intent to adopt the Ordinance at their December 16, 2013 meeting.

Open Session

Bob McHugh asked the status of the Shea property. Mr. Vargo advised the Turnpike Commission purchased the property and plans to use it for wetland and storm water mitigation purposes only.

Hal Harper commented he's been contacted by Columbia Gas to install a third pipeline through his property, and neighborhood, and requests the Township's assistance to have the pipeline rerouted due to the proximity of the two existing pipelines, especially through a residential area. Mr. Vargo will review Mr. Harper's request.

Barb Edwards is concerned with the safety of the storm water inlets/outlets in the Mews. They used to have grates that would get clogged and flood, then the grates were removed. Mike Heckman advises that storm water outlets without the grates allow for anyone or anything that gets into the pipe to get out without restraint.

Mrs. Edwards thanked Mr. Gaspari and Mr. Leh for assisting her / the Mews Homeowners Association with reviewing the Developer's Maintenance Bond punchlist.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr moved, seconded by Mrs. Tomlinson, to adjourn the meeting at 7:31 p.m. So moved.

Respectfully submitted,

Gwen A. Jonik
Township Secretary